



International Mobility & Collaboration Centre (Visa Section)
Division of Academic & International Affairs
Extension of Student Pass / Visa - (Post Graduate Student)

Please Submit the Below Documents

3 MONTHS BEFORE THE EXPIRY DATE OF YOUR STUDENT PASS

No.	Documents Required
1.	i. Confirmation Letter From IPS ii. Overall Letter From IPS iii. Offer Letter
2.	Photocopy of Passport i. Detail page ii. Latest Visa iii. Latest Date of entry
3.	Insurance Coverage/Insurance certificate (MUST BE VALID 1 YEAR) PERSONAL ACCIDENT INSURANCE IS NOT ACCEPTED *BERJAYA SOMPO INSURANCE → https://online.berjayasompo.com.my/usm/ Your Medical Health Insurance start date is the next day after your Visa expires. (Example: visa expires on 12 June 2022, the start date for your medical health insurance is 13 June 2022)

PAYMENT METHOD

Transfer to EMGS Escrow Account 1: 514057662341 MAYBANK
PROCESSING FEE ONLY → RM218.40 (BRING THE RECEIPT)

IMPORTANT INFORMATION - *PLEASE READ*

- I. Those documents mentioned above are **Subject to Change** depending on the immigration department's procedure.
- II. Please Submit the above document **THREE MONTHS BEFORE** your student pass/visa expires.
- III. All documents submitted to VISA OFFICE are **NOT REFUNDABLE**.

DAY: MONDAY - THURSDAY	
MORNING	9.00 AM – 12.30 PM
AFTERNOON CLOSE	
DAY: FRIDAY	
MORNING	9.00 AM – 11.45 AM
AFTERNOON CLOSE	

For Further Enquiries, Please Contact
04 6532492 (WhatsApp) /04 6532493 (Call)

Mr. Mohamad Sidek Karim (midek@usm.my)
 Mr. Muhamad Shamimm (shamimm.nadzeri@usm.my)
 Ms. Sabrina (sabrinaa@usm.my)
 Mr. Nadzrull Hi-Fi Syam Ahmad Jamil (nadzrull@usm.my)
 Mdm. Suriati Mukhtar (msuriati@usm.my)