

IMCC SOP during Student Crisis

IMCC staff is informed about the student's problem



IMCC staff to contact JK (and consulate if needed)

Working Hours



Non-Working Hours



•IMCC staff to contact
BHEPA

•IMCC staff
to contact:

1. Hostel warden
(for students living in
hostels)

2. Head of PETAS
(for students without
hostels)

(*For 1 and 2, IMCC staff to contact HAC
for the warden's or Head of PETAS' contact*)

If insurance info is needed, IMCC Visa Office will provide cover note